



Billing, Payments and Cancellations Policy

1. **Prices and Charges.** Kemis.Net charges are agreed upon on a per customer basis.
2. **Payment.** Invoices are generated and emailed to the customer and resulting invoices are due within 48hrs of receipt, except in cases where a payment agreement has been negotiated. In these cases, all invoices are Net 30.
3. **Overdue Accounts.** Kemis.Net charges a fee of 5% for each month an invoice is overdue. Accounts that remain overdue will result in suspension of services until such time as the account is brought into current standing. Any client whose account is in default more than 3 times will result in permanent cancellation of services.
4. **Non-Payment.** Kemis.Net reserves the right to cancel or discontinue all services at any time WITHOUT NOTICE for non-payment. If you fail to pay your account 35 days after the invoice due date, Kemis.Net may WITHOUT NOTICE terminate your account. Termination does not remove your responsibility to pay all fees incurred up to the date that Kemis.Net terminates your account. Clients are deemed responsible for the payment of any and all fees or costs incurred in collecting any past due amounts, including costs of legal counsel or a collection bureau.
5. **Returned Checks.** Any checks returned by the issuing institution as a result of insufficient funds will be charged a processing fee of \$50.
6. **Cancellation.** Kemis.Net must receive written notice of termination in writing at least 15 days prior to the end of the agreed term.

7. **Refunds.** All payments to Kemis.Net are non-refundable.

Bookings

1. All bookings must be received 24 hours in advance of requested posting date to avoid incurring a RUSH fee.
2. You must provide your own subject lines for campaigns. If you fail to do so Kemis.Net will provide one for you. The cost of this service is included in your initial fee.

Same Day/RUSH Orders

1. Same day processing fees begin at \$20.00

Email Marketing

1. Niche Email Campaign vs. 30,000+ Email Campaign
2. Kemis.Net will no longer offer broad spectrum campaigns (non-targeted email coverage) as of January 1st 2014. It is in your interest that your campaigns be targeted to ensure the best return on your investment.

Reports & Statistical Analysis

1. Statistical reports which provide information of clicks, opens, etc. are available upon request.
2. Statistical Analysis is available at an agreed upon fee which dependent upon the depth of analysis required.

Kemis.Net may change at any time and for any reason these terms and conditions WITHOUT NOTICE.